

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE N/A		PAGE 1 OF 3 PAGES	
2. AMENDMENT/MODIFICATION NO. Am-0003		3. EFFECTIVE DATE 19 July 2002		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable) PN55038	
6. ISSUED BY U.S. Army Engineer District, Honolulu Corps of Engineers, Building 230 ATTN: CEPOH-CT-C (Joy Sakamoto) Fort Shafter, Hawaii 96858-5440		CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(✓) <input checked="" type="checkbox"/>		9A. AMENDMENT OF SOLICITATION NO. DACA83-02-R-0016	
				X <input checked="" type="checkbox"/>		9B. DATED (SEE ITEM 11) 6/12/02	
						10A. MODIFICATION OF CONTRACTS/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					

### 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☒ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

### 12. ACCOUNTING AND APPROPRIATION DATA (If required)

### 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(✓) <input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

### 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

FY02 MCA PN55038 WBR, Aviation Complex, Phase 6A, Wheeler Army Airfield, Oahu, Hawaii

(Continued on Page 2.)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	
15C. DATE SIGNED		16C. DATE SIGNED	

1. CHANGES TO SPECIFICATIONS. Attached hereto are new and revised pages to the solicitation. The revision mark "(AM-0003)" is shown on each page. Revisions are in bold text.

a. NEW PAGES. The following pages/section is added to the specifications:

Main Table of Contents, Page i  
Section 00010, Page 00010-5  
Section 00210

b. DELETED PAGES. The following section is deleted from the specifications:

Main Table of Contents, Page i  
Section 00210

c. REVISED PAGES. The following pages are hereby revised:

SF 1442, Page 1  
Section 00010, Page 00010-3

2. Contractor Questions (Q) and Government's Answers (A):

[The following Q1 was previously published in Am-0002. It is followed by the current Government A1 response.]

Q1. Since pricing information is being provided under the second stage of the proposal process and the plans issued with the RFP are not 100% complete, final pricing from subcontractors will not be obtained prior to the first stage submittal date. Will the offeror be allowed to propose several subcontractors per trade within the first stage submittal?

A1. Reference is made to Main Table of Contents, page i, as further amended by this Am-0003, to remove evaluation of subcontractors. Please note that submission of modified technical proposals is no longer applicable.

[The following Q&A are new.]

Q5. Please confirm that resumes of subcontractors are not required for the Technical Proposal.

A5. Section 00210 no longer contains the subcontractor evaluation requirement.

Q6. Please confirm that the Subcontracting Plan is to be turned in with the Price Proposal in Step 2, and not with the Technical Proposal in Step 1.

A6. Section 00210 now reflects the submission requirement of a Subcontracting Plan by large business concerns being provided together with the Price Proposal in Step 2.

AM-0003  
RFP No. DACA83-02-R-0016  
Item 14 (Continued)

Standard Form 30  
Page 3 of 3 Pages

3. The proposal due date of July 23, 2002, is hereby extended to July 29, 2002, 2:00 P.M. Hawaiian Standard Time (HST).

REQUEST FOR PROPOSAL NO. DACA83-02-R-0016

MAIN TABLE OF CONTENTS

Request for Proposal No. DACA83-02-R-0016, FY02 MCA PN55038 WBR, Aviation Complex, Phase 6A, Wheeler Army Airfield, Oahu, Hawaii

<u>SECTION</u>	<u>TITLE</u>
00010	SF 1442 and Proposal Schedule
00100	Instruction, Conditions, and Notices to Bidders
00210	Evaluation Factors for award
00600	Representations & Certifications
00700	Contract Clauses
00800	Special Contract Requirements
00900	Miscellaneous Attachments

Division 1 General Requirements

Division 2 thru 16 - Technical Requirements

Contractor is required to COMPLETE AND RETURN the following sections of this solicitation: SECTION 00010 (ALL), and section 00600 (ALL).

The technical and price proposals will be handled in two steps for this firm fixed price, lowest price technically acceptable (LPTA) source selection process.

Technical proposals will be turned in at the Step 1 proposal due date.

Final design will be issued in a post-closing amendment prior to submission of price proposals.

ONLY those offerors with technically acceptable proposals will be offered an opportunity to submit a price proposal at the Step 2 proposal due date which will be identified by a post-closing amendment.

THIS PROCUREMENT IS UNRESTRICTED.

<b>SOLICITATION, OFFER, AND AWARD</b> <i>(Construction, Alteration, or Repair)</i>		1. SOLICITATION NUMBER DACA83-02-R-0016	2. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	3. DATE ISSUED 06/10/02	PAGE OF PAGES 1 of 4
IMPORTANT - The "offer" section on the reverse must be fully completed by the offeror.					
4. CONTRACT NUMBER		5. REQUISITION/PURCHASE REQUEST NUMBER		6. PROJECT NUMBER	
7. ISSUED BY		CODE	8. ADDRESS OFFER TO		
U.S. Army Corps of Engineers Honolulu Engineer District Construction/A-E Contracts Branch Building 230 Fort Shafter, Hawaii 96858-5440			U.S. Army Corps of Engineers Honolulu Engineer District Construction/A-E Contracts Branch Building 200 Fort Shafter, Hawaii 96858-5440		
9. FOR INFORMATION CALL		A. NAME Renee Hicks		B. TELEPHONE NUMBER (Include area code) (NO COLLECT CALLS) (808)438-8564	

#### SOLICITATION

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

10. THE GOVERNMENT REQUIRES PERFORMANCE OF THE WORK DESCRIBED IN THESE DOCUMENTS (Title, identifying number, date):

FY02 MCA PN55038 WBR, AVIATION COMPLEX, PHASE 6A, WHEELER ARMY AIRFIELD, OAHU, HAWAII

(SEE MAIN TABLE OF CONTENTS)

11. The Contractor shall begin performance within 7 calendar days and complete it 697 calendar days after

☐ award, ☒ notice to proceed. This performance period is ☒ mandatory, ☐ negotiable. (See 52.211-10 in section 00700)

12A. THE CONTRACTOR MUST FURNISH ANY REQUIRED PERFORMANCE PAYMENT BONDS?  
(If "YES," indicate within how many calendar days after award in Item 12B.)

☒ YES ☐ NO

12B. CALENDAR DAYS  
14

13. ADDITIONAL SOLICITATION REQUIREMENTS: see section 00210

A. Sealed offers in original and \_\_\_\_\_ copies to perform the work required are due at the place specified in Item 3 2:00pm HST (hour) local time 7/29/02 (date). If this is a sealed bid solicitation, offers will be publicly opened at that time. Sealed envelope containing offers shall be marked to show the offeror's name and address, the solicitation number, and the date and time offers are due.

B. An offer guarantee ☒ is, ☐ is not required. (see section 00210)

C. All offers are subject to the (1) work requirements, and (2) other provisions and clauses incorporated in the solicitation in full text or by reference.

D. Offers providing less than 60 calendar days for Government acceptance after the date offers are due will not be considered and will be rejected.

Request for Proposal No. DACA83-02-R-0016

SECTION 00010  
PROPOSAL SCHEDULEFY02 MCA PN55038 WBR,  
AVIATION COMPLEX, PHASE 6A  
WHEELER ARMY AIRFIELD, OAHU, HAWAII

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	AMOUNT
1.	Aviation Complex	1	Job	\$_____

DACA83-02-R-0016  
PROPOSAL SUMMARY

Offerors shall summarize the following information provided in Technical Proposal, Step 1/Volume I. Use additional sheets as necessary.

List all prime contractor (and joint venture partner, if applicable) key personnel that have been included in the Offeror's technical proposal.

Name	Position

NOTES: Any key personnel, joint venture partners, identified in the Offeror's proposal in connection with performance of the subject contract shall be the same individuals or firms that are employed in performing the contract. The Offeror shall obtain the Contracting Officer's written consent before making any substitution for these key personnel, joint venture partners. Any request for substitution shall be in writing to the Contracting Officer, shall allow 30 days for a response, and shall include the following: 1) the reason for the proposed substitution; 2) documentation demonstrating that the substitute possesses past performance, experience, personnel qualifications, and operating capacity at least equal to those of the entity that the substitute will replace; and 3) revised Proposal Summary page 00010-5 reflecting the proposed substitution. Any associated cost or time loss resulting from this substitution process shall be the responsibility of the Contractor and shall not be a basis for any claim.

## EVALUATION FACTORS FOR AWARD

### 1. GENERAL:

1.1 Cost of Preparing Proposals: The Government will not reimburse any Offeror its costs incurred in submitting an offer in response to this solicitation.

1.2 Inquiries: Address all inquiries regarding this Request for Proposals to:

U.S. Army Engineer District, Honolulu  
Attn: Ms. Renee Hicks/Joy Sakamoto (CEPOH-CT-C)  
Building S-200  
Fort Shafter, Hawaii 96858-5440  
Phone No. (808) 438-8564/8593  
Fax No. (808) 438-8588  
E-Mail: [renee.hicks@usace.army.mil](mailto:renee.hicks@usace.army.mil) or  
[joy.sakamoto@usace.army.mil](mailto:joy.sakamoto@usace.army.mil)

1.3 Proposal submission and evaluation:

1.3.1 Proposals will be requested in two steps for this lowest price technically acceptable (LPTA) source selection process.

1.3.1.1 Technical proposals (Volume I) will be submitted in Step 1.

1.3.1.2 Price proposals (Volume II) and Subcontracting Plan (Volume III) will be submitted in Step 2.

1.3.1.3 The drawings and specifications issued to date are not complete. Final drawings and specifications will be issued in a post-closing amendment prior to submission of Step 2 volumes. Only those Offerors determined technically acceptable in Step 1 will be offered the opportunity to participate in Step 2.

1.3.2 The Government will evaluate offers in accordance with the NON-PRICE EVALUATION FACTORS (the technical proposal) and the offeror's price, as set forth in this Provision.

1.3.3 The Government intends to award without discussions to the Offeror with the lowest priced, technically acceptable proposal, in accordance with the provisions of this solicitation and applicable acquisition regulations. Those Offerors who receive an unacceptable rating on any of the non-price factors/subfactors will not be considered for award without discussions. However, if discussions are determined necessary during Step 1, the Contracting Officer will conduct discussions. If discussions are determined necessary during Step 2, discussions will be conducted only with Offerors already determined technically acceptable. Upon conclusion of discussions, if necessary, the Contracting Officer will request final proposal revisions from the Offerors and may, upon receipt of final proposal revisions, proceed to award a contract without further discussions or notice.



1.3.4 TECHNICAL. Numerical scores and other point-scoring techniques will not be used in the evaluation process. Each factor or subfactor will be rated either Acceptable or Unacceptable. The Government will evaluate offers in accordance with the EVALUATION FACTORS described in paragraph 3.0 of this section and the Offeror's proposed total price.

1.3.4.1 Factors/subfactors will be evaluated against the standards described in this section. Each factor/subfactor will receive one of the following ratings:

1.3.4.1.1 Acceptable: Proposal is acceptable; proposal demonstrates an acceptable understanding of the requirements. Offeror's proposed capability or proposed effort is of an acceptable level of quality and justified or substantiated by meeting the requirements of the factor or subfactor.

1.3.4.1.2 Unacceptable. Proposal is unacceptable; the Government's requirements are not met. The Offeror's proposal lacks evidence of the necessary capability to perform the proposed effort.

1.3.5 PRICE. The Offeror's price proposal will be evaluated separately from the offeror's non-price proposal. The Government will compare the competing prices proposed by all Offerors determined to have submitted technically acceptable offers to establish price reasonableness.

2.0 PROPOSAL SUBMISSION REQUIREMENTS: Offeror shall provide an INDEX for each of the proposal volumes/sections that shows the title of the subject matter discussed therein and the page number where the information can be found. In particular, Offeror shall specifically refer to the topics and evaluation factors addressed in this section of the instructions. Offeror shall tab and index the proposal to match the listed factors and subfactors. Proposals that are not tabbed and indexed may be considered non-responsive.

2.1 General Requirements for Proposals: Proposals shall be submitted in two (2) steps.

2.1.1 Step 1, Volume I, Technical Proposal. The proposal shall be clearly marked, "VOLUME I, TECHNICAL PROPOSAL, RFP NO. DACA83-02-R-0016." It shall contain:

2.1.1.1 One original and one copy (certified as a true copy) of the Offeror's executed joint venture agreement and identify the size status for each member of the JV (if the Offeror is a joint venture).

2.1.1.2 One (1) original proposal and five (5) copies, in the format for Technical Proposals as set forth in this Provision.

2.1.1.3 One (1) original and two (2) copies of the Offeror's completed Standard Form (SF) 1442, using a printed copy of the SF 1442 that has been issued under this solicitation;

2.1.1.4 One (1) copy of the Offeror's completed Section 00600, Representations and Certifications, using a printed copy of Section 00600 that has been issued under this solicitation; and

2.1.1.5 One (1) copy of the Offeror's completed (if applicable) SF LLL, Disclosure of Lobbying Activities, using a printed copy of the SF LLL which is found in Appendix A to Section 00600.

2.1.2 Step 2, Price Proposal. Proposals in Step 2 shall be submitted in two (2) separate envelopes.

2.1.2.1 Volume II, Price Proposal. The first envelope shall be clearly marked, "VOLUME II, PRICE PROPOSAL, RFP NO. DACA83-02-R-0016." It shall contain:

2.1.2.1.1 One original and two copies of the Offeror's completed Standard Form (SF) 1442, using a printed copy of the SF 1442 included in this solicitation.

2.1.2.1.2 One original and two copies of Section 00010, Price Proposal Schedule. Indicate whether or not Facilities Capital Cost of Money is included in the Offeror's costs of performing the work. Proposals that state that Facilities Capital Cost of Money is not included, or proposals that do not address Facilities Capital Cost of Money, will be deemed to have waived Facilities Capital Cost of Money.

2.1.2.1.3 One electronic copy of the Price Breakdown, formatted in either Microsoft Excel 2000 or Word for Windows 2000 or an earlier version of the same. Submit the electronic copy on a three and one-half inch (3-1/2") floppy diskette, IBM compatible, labeled with the offeror's name, the solicitation number and title, and the words, "Price Breakdown - Electronic Copy."

2.1.2.1.4 Submit one original bid bond in the form and amount that is required by the provision entitled, "PENAL SUM AND FORM OF OFFER GUARANTEE," in Section 00100, and other pertinent provisions and clauses in this solicitation.

2.1.2.2 Volume III, Subcontracting Plan (Large Business Concerns). If the Offeror is a large business concern, the Offeror shall submit a subcontracting plan in accordance with FAR 52.219-9 (see Section 00100, Appendix A for a sample, as provided by P-Am-0001). If the Offeror is a joint-venture (JV), the Offeror shall submit a copy of the JV agreement and identify the size status for each member of the JV. In addition, depending on the size status of the JV, the Offeror shall submit a subcontracting plan.

2.1.2.2.1 The second envelope shall be clearly marked, "VOLUME III, SUBCONTRACTING PLAN, RFP NO. DACA83-02-R-0016." Volume III will not be evaluated or rated. Only the selected Offeror's plan will be reviewed and must be approved prior to award of the contract.

2.2 Format Requirements for Proposals:

2.2.1 Any information, presented with a proposal that an Offeror wants to have safeguarded from disclosure to other parties must be identified and labeled in accordance with the requirements of Provision "52.215-1, Instructions to Offerors—Competitive Acquisition (May 2001)," subparagraph (e), which is found in Section 00100 of this solicitation. The Government will endeavor to honor the restrictions against release requested by Offerors, to the extent permitted under United States law and regulations.

2.2.2 Prepare proposals in the English language.

2.2.3 Type or print all information presented in the proposal, to the extent possible. Use clear, simple English letters and numbers. Laser printer-quality printing is adequate for the proposals. Elaborate calligraphy is not desired. Do not use size printing or typing less than 10 pitch (United States). Use black characters on white paper as much as possible. Color may be used for clarity, but not for purposes of decoration. Do not use colors that do not reproduce legibly using standard office or commercial facsimile or copying machines. Prepare technical proposals on standard (United States), letter-sized (8.5 x 11 inches) or substantially similar international/metric-sized pages. Use only one side of the page. Use non-glossy paper of good weight and quality. Expensive or elaborate paper stock is not desired.

2.2.4 Submit proposal packages to the US Army Corps of Engineers ("the Government") as shown in Block 8 of Standard Form 1442.

2.2.5 Proposals received by the Government after the date and time set for receipt of proposals will be handled in accordance with the requirements of Provision "52.215-1, Instructions to Offerors—Competitive Acquisition (May 2001)," subparagraph (c), found in Section 00100.

### 2.3 Specific Requirements for Technical Proposals:

2.3.1 Submit technical proposals in a narrative format, organized and titled so that each section of the proposal follows the order and format of the factors and subfactors set forth below in paragraph 3. "Evaluation Factors and Submission Requirements."

2.3.2 Information presented in the technical proposal should be sufficiently detailed in order to clearly describe how the offeror addresses the technical proposal evaluation factors. Professional looking and well organized (as opposed to poorly prepared and haphazardly organized) proposals will likely be considered to reflect more favorably on the capabilities of the Offeror; however, it is not the Government's intent to require elaborate "magazine-style" proposals. It is not necessary, nor desired, that Offerors prepare elaborate or lengthy proposals.

2.3.3 There is no limit to the size of the technical proposals, or the amount of information that may be submitted to the Government. However, information contained within the proposal should be concisely presented, to the extent possible. Information presented should be organized so as to pertain to only the evaluation factor or

subfactor in which section the information is presented. Information pertaining to more than one evaluation factor or subfactor should be repeated for each factor or subfactor.

2.3.4 The proposal must set forth full, accurate, and complete information as required by this solicitation. The Government will rely on such information in the award of a contract. By submission of an offer, the Offeror agrees that all items in its proposal (key managerial and technical on-site personnel, etc.) will be used throughout the duration of the contract and any substitutions of items will require prior approval by the Contracting Officer.

2.3.5 The Offeror's price proposal will be evaluated separately from the offeror's technical proposal. The Government will compare the competing prices proposed by all offerors determined to have submitted technically acceptable offers to establish price reasonableness.

### 3.0 EVALUATION FACTORS AND SUBMISSION REQUIREMENTS

3.1 All proposals will be evaluated on non-price factors and price. Offerors are required to provide data addressing all stated factors. If an Offeror does not have data relating to a specific factor, it shall be clearly stated. Offers that do not address all factors will be considered non-responsive and may not receive further consideration.

3.2 Non-price evaluation factors are equally important. All subfactors within a factor have equal importance.

#### TECHNICAL FACTORS (Step 1/Volume I):

##### Factor I, Past Performance and Past Experience

Subfactor A - Past Performance

Subfactor B - Past Experience

##### Factor II, Project Management and Organization

Subfactor A - On-site Organization

Subfactor B - Key Personnel

##### Factor III, Small Business Program

#### PRICE (Step 2/Volume II)

3.3 Each technical factor and subfactor will be evaluated on an acceptable/unacceptable basis. Acceptability will be based upon submission of all of the requirements identified in the respective submission section, and the following:

*For Past Performance* - The Offeror has provided at least 1 project meeting the stated criteria for relevancy and recency (completed after 1995, or still underway and awarded prior to 2001) receiving no less than a satisfactory final performance rating; and the Offeror must not

have received an Unsatisfactory performance evaluation on any Federal Government contract after 1995.

*For Past Experience* - The offeror must demonstrate experience on at least one relevant project completed after 1995, or still underway and awarded prior to 2001, in which they were/are the prime contractor.

Offerors will receive an acceptable or unacceptable rating for experience. If the Government concludes, based upon the evaluation of an Offeror's proposal, that there is significant doubt as to the offeror's ability to successfully perform and complete the required work, the offeror will be found technically unacceptable for this subfactor.

*For Organizational Structure* -The offeror must demonstrate how he proposes to structure the reporting chain and how the key personnel fit into the structure for on-site staff.

The Government will review and evaluate the organization chart and other pertinent information provided for this subfactor as either acceptable or unacceptable. The Offeror's proposal submission for this subfactor must demonstrate the offeror's ability to complete the project successfully through the use of an efficient organizational structure that allows for streamlined reporting processes, proper subcontractor management, ability to manage resources, and a technically knowledgeable and capable on-site staff.

*For Key Personnel* - The proposal includes all requested information for the factor. All proposed key personnel meet the minimum qualification standards described below and are from the Offeror's organization.

*For Small Business Program* - Offeror's Small Business Subcontracting Plan goals were met or reasonable justifications for not achieving these goals provided. Offers from Small Business concerns shall receive an acceptable rating.

3.4 The Government intends to award a contract to the Offeror whose proposal is the Lowest Priced-Technically Acceptable (LPTA) proposal. An acceptable rating for each factor and subfactor is required for an offeror's proposal to receive further consideration. Failure to receive an acceptable rating for any factor or subfactor will result in rejection of the offeror's proposal notwithstanding acceptable ratings for other factors or subfactors. Award will be made to the responsible offeror that submits the lowest priced offer that is technically acceptable to the Government.

3.5 Step 1/Volume I, Technical Proposal. Data provided in response to the non-price factors described below shall be included in Step 1/Volume I, "Technical Proposal".

3.5.1 Relevant Experience. Relevant experience refers to construction on military bases of new barracks and company operation facilities, and renovation/repair of occupied buildings/structures.

3.5.2 Evaluation Factor (1) Past Performance and Past Experience. Data provided in support of this factor shall clearly demonstrate the Offeror's ability to meet the requirements of the

contract based on his past experience and past performance history on relevant projects similar in size and scope to this contract. Only past experience and past performance considered relevant to this project will be considered (see paragraph 3.5.1 above).

3.5.2.1 Subfactor (1)(a) Past Performance. For each of the contracts identified in Subfactor B, Past Experience, indicate the final overall performance rating received. Only performance ratings for the Offeror will be considered. Provide documentation of the indicated rating in this tab. Undocumented performance ratings will not be considered.

3.5.2.1.1 The Government will review and evaluate information about each offeror's past performance and will rate offerors as acceptable or unacceptable on the basis of their documented past performance. By "past performance" the Government means an offeror's reputation for satisfying its customers by delivering quality work in a timely manner at a reasonable price. Past Performance also includes an offeror's reputation for integrity, reasonable and cooperative conduct, effective subcontractor management, and commitment to customer satisfaction. In reviewing and evaluating an offeror's past performance, the Government will consider information obtained from the offeror and may consider information from other sources, including past and present customers and their current and former employees. Note the unavailability (due to nonexistence) of past performance records or information cannot result in an unacceptable rating for this subfactor, but instead, will result in a neutral rating. Evidence that an offeror has poor past performance in any area may result in an unacceptable rating for the entire subfactor.

3.5.2.1.2 The information provided by the Offeror will provide the major portion of the information used in the Government's evaluation for past performance. The Government may use other sources to assess past performance information including the Construction Contractor Appraisal Support System (CCASS) and inquiries with previous customers/owners/subcontractors.

3.5.2.2 Subfactor (1)(b) Past Experience. Offerors shall identify contracts demonstrating relevant experience completed after 1995, or still underway and awarded prior to 2001, in which they were/are the prime contractor.

3.5.2.2.1 For each of the projects provided in support of this factor, a Project Data Sheet shall be completed. This sheet shall include all of the data listed below. All requested information must be provided. Failure to provide any of the requested data may be cause to eliminate a project from consideration in the evaluation.

3.5.2.2.1.1 Contract Number, Project Description and Location,

3.5.2.2.1.2 Contracting Officer/Owner's Point of Contact, Telephone Number, Facsimile Number,

3.5.2.2.1.3 Original Contract Amount,

3.5.2.2.1.4 Final Contract Amount,

3.5.2.2.1.5 Original Completion Date,

3.5.2.2.1.6 Final Completion Date (as established by contract modifications),

3.5.2.2.1.7 Actual Completion Date (date work accepted by the customer),

3.5.2.2.1.8 Estimated Percentage of Actual onsite Construction Work that the Offeror and its employees performed on the project,

3.5.2.2.1.9 Letters of Appreciation or Commendation and Awards. Letters or other communications generated specifically for purposes of this solicitation may not be given as much weight as evaluations and other communications that are generated in the ordinary course of business.

3.5.2.2.1.10 Interim or Final Performance evaluation (if customer was the Federal Government, submit Standard Form 1420 or DD Form 2626),

3.5.2.2.1.11 Offerors that report an adverse or unfavorable interim or final performance evaluation should attach a narrative that explains, rebuts, or describes lessons learned from the adverse or unfavorable evaluation.

3.5.2.2.1.12 For each completed project which the Offeror identifies as an example of past performance, describe that completed project's relevance to the current, proposed project in terms of the Offeror's proposed use of the same key management personnel.

3.5.2.2.1.13 State why or how the Offeror's experience with the described project is relevant to the Offeror's expectation of successful completion of this project.

3.5.2.2.2 If the Offeror intends to rely on its joint venture partners past experience, the Offeror shall submit Project Data Sheets demonstrating relevant past experience.

3.5.2.2.3 In order to demonstrate the depth of its experience, Offerors may submit data for themselves and their joint venture partners for the same project. However, the submission of data on the same project will only be counted as a single project.

3.5.2.2.4 The Government will review and evaluate the documentation submitted with each proposal with respect to the offeror's past and current work experience, including technical similarities between the offeror's work experience and the work described in this solicitation. Direct experience of the offeror or any joint venture partners that any offeror proposes to utilize in the execution of this project will be considered.

3.5.3 Evaluation Factor (2) Project Management and

Organization.

3.5.3.1 If an Offeror is awarded a contract, all key personnel that are included in the Offeror's proposal shall be used on the contract. Substitution or addition of any key personnel not included in a successful Offeror's proposal must be submitted for review and acceptance by the Contracting Officer prior to the start of work by that individual. The Contractor is informed that the Government will be allowed 30 days to respond. Any delays resulting from this post-award process shall be the responsibility of the contractor and shall not be a basis for any equitable contract adjustment.

3.5.3.2 Subfactor (2)(a) Onsite Organization. Provide a diagram depicting the proposed management organization. The chart shall clearly identify lines of authority and areas of responsibility. Include a narrative description of how the management team will operate, and the specific duties and responsibilities of the key personnel.

3.5.3.2.1 Describe the Offeror's proposed on-site organization and structure.

3.5.3.2.2 Describe how the Offeror intends to monitor and control timeliness, quality, and safety of the work at the job site, including the work of any subcontractors.

3.5.3.2.3 Incorporate into the description an organizational chart depicting the on-site managerial and technical staff. At a minimum, offeror must include the following key personnel: Contractor Quality Control Systems Manager, Project Superintendent, Project Manager, Project Safety Officer, Project Scheduler, and Structural Foreman. In addition to these six positions, offeror should identify any other managerial and/or technical positions that will be used on this project to demonstrate the Offeror's ability to provide quality work within the project completion period.

3.5.3.3 Subfactor (2)(b) Key Personnel. The Government will review and evaluate the qualifications and experience of each of the offeror's proposed key personnel. At a minimum, offeror must include the following six positions to be used on this project: Contractor Quality Control Systems Manager (CQCSM, see Section 01455), Project Superintendent, Project Manager, Project Safety Officer, Project Scheduler (see Section 01320), and Structural Foreman. In addition to any other requirements identified elsewhere in the solicitation, the offeror's proposed personnel for these six positions shall have a minimum of five years of experience on Federal Government projects of similar scope, dollar value, and complexity. Of that experience, the offeror's personnel proposed for these six positions, must have a minimum of two years of specialized experience (in the proposed position) on Federal Government projects of similar scope, dollar value, and complexity. The length of experience required in this paragraph applies only to the listed six positions and is not a requirement for any of the offeror's other managerial and/or technical personnel that will be used on this project.

3.5.3.3.1 Identify the individuals proposed



to fill the key personnel positions identified above. Provide resumes for each individual. Resumes must support the individual's qualifications to perform in the identified position, including any special skills or experiences deemed worthy of note. Resumes shall include a List of projects completed by the proposed individual. The list shall include contract number, completion date, title, detailed description, and dollar value, and position held. Preference will be given to individuals with past relevant experience (see paragraph 3.5.1 above).

3.5.3.3.2 If an Offeror is awarded a contract, all individuals that are included in the Offeror's proposal shall be used on the contract. Substitution or addition of any individual(s) not included in a successful Offeror's proposal must be submitted for review and acceptance by the Contracting Officer prior to the start of work by that individual. The Contractor is informed that the Government will be allowed a minimum of 30 days to respond. Any delays resulting from this substitution process shall be the responsibility of the contractor and shall not be a basis for any equitable contract adjustment.

3.5.4 Evaluation Factor (3)- Small Business Program. Past performance in complying with Small Business Subcontracting Plan. Offerors shall submit data that demonstrate its use of Small Business Concerns. Small Business Concerns include small disadvantaged businesses (SDB), women-owned small businesses, HUBZone small businesses, veteran-owned small businesses and service disabled veteran-owned small businesses.

- Provide SF 294's, "Subcontracting Report for Individual Contracts" for projects of similar scope and magnitude. Provide reasonable justifications if goals were not met.

### 3.6 Step 2/Volume II, Price Proposal

3.6.1 The Offeror's price proposal will be evaluated separately from the offeror's non-price proposal. The Government will compare the competing prices proposed by all Offerors determined to have submitted technically acceptable offers to establish price reasonableness.

3.6.2 A price breakdown shall be included in Volume II, "Price Proposal". The Offeror's proposed total price for Item No. 1 shall be broken down according to the following items of work. Only a lump sum price for each of the items identified below is required. Do not submit a cost breakdown.

*(The breakdown format, to be provided by a post-closing amendment will be utilized.)*